

Welcome to Wound Healing Center. We look forward to working with you to provide quality care in a smooth and timely fashion. To accomplish the quality care, we need your cooperation: therefore, the following policies are in place regarding outpatient appointments.

1. **Please be prompt. (If you are late we may have to cancel, reschedule or shorten your treatment.)**
2. Please call the department twenty four (24) hours in advance if you need to cancel.
3. Therapy will need to be discontinued **if you miss (2) consecutive appointments or if you miss an appointment and we are unable to reach you.** If you wish to resume therapy, you must obtain a new prescription from your doctor and you will be rescheduled as space allows.
4. A patient's family may be requested to attend a session to ensure correct follow through of the Wound Healing Program.
5. If there are changes in insurance benefits or carriers, let us know as soon as possible as those benefits will have to be verified before the next appointment.
6. Appointments need to be scheduled prior to leaving the department.

Thank you for your consideration of the above policies. It is our intent to provide consistent care to facilitate your progress. When a patient does not show for their appointment, time is not utilized to the fullest, preventing another patient from receiving treatment and interferes with your treatment progress.

The Wound Healing Center is open 8:00 am-5:00 pm Monday-Friday. Please feel free to call if you have any questions or concerns.

Patient Signature: _____ Date: _____

Witness Signature: _____ Date: _____



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Wound Healing Center Contract

FR-1554-MWHC Rev 10/2013

PATIENT IDENTIFICATION
1 1/4" X 3"